



Town of Main Brook

Regular Meeting of Council July 27, 2017

Call to order: 7:07pm

Present

Mayor Leander Pilgrim
Councillor Joe Brown
Councillor Maitland Strangemore
Councillor Terrence Brown

Absent:

Deputy Mayor Erin Russell
Councillor Ethel Patey
Councillor Zoey Whiteway

Also present: Clerk Sherry Reid

Additions to the Agenda: Janitorial, Town Clerk up, Town Signs and Loader Rental

Motion 2017-036

Adoption of Agenda

Councillor Joe Brown/Councillor Maitland Strangemore

Move to adopt the agenda as amended

All in favor

Motion Carried

Motion 2017- 037

Adoption of Minutes

Councillor Terrence Brown/Councillor Maitland Strangemore

Moved to adopt minutes as written

All in favor

Motion Carried

Business Arising

- **Gas Tax & Capital Works** - Clerk Reid informed Council that all information requested from Municipal Affairs regarding the Reservoir has been sent and there still has been no new information pertaining to the project. Clerk Reid also presented 2 quotes for the liftstation pump upgrade. Council decided to go with Labrador Rewinding Inc for \$9250.12 Air and taxes included. After some discussion Council decided they would apply for funding through Gas Tax Secretariat.

Motion 2017-038

Councillor Joe Brown/Councillor Maitland Strangemore

Moved to apply for funding through Gas Tax Secretariat for upgrades to the Town's lift station for a new pump costing \$8124.45 taxes not included.

4 in favor **0** against **3** absent

Motion Carried

- **War Memorial** – Clerk Reid informed Council that funding for the war memorial from Community Foundations Canada 150 has been remitted to the Town. Members of council had some discussion as to where to place the memorial and also expressed ideas for designing the structure. Clerk Reid also informed Council that she has approached Mr. Pilgrim to see if he could come up with a design. Further discussion will take place later. Tabled.
- **Clean up** – Clerk Reid informed Council that a notice has been posted on facebook. Councillor Joe Brown suggested that it would make more sense to have residents place garbage being picked up in their own bins for regular pickup. Council agreed and requested Clerk Reid revise the notice.

New Business

- **Election Nominations** – Clerk Reid went over the time frame for the elections and discussed time and dates to hold the nominations, whether it be over 2 days or 1. Council members left the decision up to the Town Clerk.

Motion 2017- 039

Councillor Maitland Strangemore/Councillor Terrence Brown
Moved to allow Clerk Reid to hold nominations at her discretion.

All in Favor

Motion Carried

- **Tax Recovery Plan** – Clerk Reid presented the plan for review with Council members. Plan was signed.

Motion 2017 – 040

Councillor Joseph Brown/Councillor Maitland Strangemore
Moved to accept the Tax Recovery Plan 2017

All in favor

Motion Carried

- **Casual Staff** – Clerk Reid shared her concerns regarding not having a casual person to call in for staff. Council agreed that there is a need for when a staff member is absent for any given reason. Some discussion took place regarding the maintenance person position. It was suggested that due to Mr. Ryan already being a casual for the Loader Operator, that he could fill into the maintenance position as well pending he accepts. In regards to the Casual Clerks position, clerk Reid stated she will repost to see if anyone is interested.
- **Janitorial** – Mayor Pilgrim suggested that due to the TIOW program being over at the building, he felt there was no need to have janitorial duties done twice a week. Council members agreed.

Motion 2017 – 041

Councillor Maitland Strangemore/Councillor Joseph Brown
Moved to bring janitorial duties at the municipal building back to once a week
All in favor
Motion Carried

Correspondence

- **Letter** – 25 Tickle Lane resident inquired about purchasing a piece of land across from his property to build a boat shelter. Council discussed concerns with snowclearing as well as other issues and said more assessment of the property needed to be done before being approved or not.

Public Works Report

- **Road upgrades** – Maintenance Person has completed work on the gravel roads
- **Gravel** – Maintenance Person requested 2 loads of gravel to do work around Town. Council requested Clerk Reid to get quotes from Canada Bay Construction for crushed stone.
- **Speed Signs** – Clerk Reid informed Council that there were some concerns with vehicles speeding in town and would like to see signs or speed bumps in areas around town to stop this from happening. Councillor Strangemore and Maintenance Person will get proper sizes for these signs. 2 school zone signs for Maximum of 30 would be needed as well as 3 40 Maximum speed signs. As well it was Mayor Pilgrim stated that the Town needed a welcome sign for the Town's Entrance. Councillor Strangemore stated that a highway sign before the entrance to Main Brook is also needed. Councillor T. Brown suggested calling the highway depo and provided the Town Clerk with contact names. Town Clerk Reid will shop around for prices.

Motion 2017-042

Councillor Joe Brown/ Councillor Maitland Strangemore
Move to allow Clerk Reid to purchase 5 Speed signs; 2 Maximum 30 and 3 Maximum 40.
All in favor
Motion Carried

- **Waterline on Burnt Village** – Clerk Reid reminded Council of recent concerns from the resident on Burnt Village requesting waterline alterations to stop the freeze ups in the wintertime. C. Strangemore suggested a heat trace be installed to stop this from happening, or to put the waterline deeper. C. Joseph Brown stated that economically due to the work needed to reroute the waterline, it would not be feasible for the Town and may potentially cause more waterlines to freeze as well as other problems. After some further discussion it was decided to present the resident with two options 1. Heat trace and 2. Place the waterline deeper. Councillors suggested Clerk Reid send a reply for a decision.
- **Water/Sewage Exemption** – Clerk Reid reminded Council that no decision was made regarding the water and sewage pertaining to a resident on water street who cannot connect to the sewage system due to the way the sewage was installed. Resident has its own septic and has been using this process from the beginning. After discussion on the matter, Councillors decided that the resident pay for water only due to the nature of the situation.

Motion 2017-043

Councillor Terrence Brown/Councillor Maitland Strangemore

Moved to allow resident to be exempt from paying water and sewage and charge a water only fee to
104 Water Street.

All in favor

Motion Carried

- **Loader Rental** – A price was decided for rental on the Town’s Loader when other services are not available in Town. Councillor had decided that Rental would cost \$100/hour plus taxes

Recreation Committee Report

- No report was given at this time. Councillor Strangemore suggested that a meeting is needed between the recreation committee and the Town Council to see how to recruit new committee members/volunteers. Clerk Reid would set up a meeting

Financial Report

Clerk Reid attached a financial report to previous minutes for review. A motion was made to pay bills

Motion 2017-044

Councillor Maitland Strangemore/Councillor Terrence Brown

Move to allow Clerk Reid to pay bills as presented to Council

All in favor

Motion Carried

No Further Business

Call to close

Motion 2017-045

Councillor Joseph Brown/Councillor Maitland Strangemore

Call to close meeting of **July 27, 2017**

All in favor

Motion Carried

Meeting adjourned: 9:15pm

Next proposed meeting to be announced.

