



Town of Main Brook

Regular Meeting of Council December 11, 2017

Call to order: 7:10pm

Present

Mayor Barbara Genge
Deputy Mayor Joseph Brown
Councillor Randy Strangemore
Councillor Adele England
Councillor Ben Wiper
New Councillor Beverly Pilgrim

Also present: Town Clerk Sherry Reid

Agenda Additions: Bell Aliant Fee, Town of Conche, New Councillor, Fitness Center

Motion 2017 - 099

Councillor Ben Wiper/Adele England
Moved to adopt the agenda as amended
All in favor
Motion Carried

Motion 2017- 100

Councillor Ben Wiper/Councillor Adele England
Moved to adopt minutes of **November 06 & 21, 2017**
All in favor
Motion Carried

Business Arising

Gas Tax – Clerk Reid Read Letter regarding gas tax funding of \$25, 053.12. Due to not getting funding for the generator, Mayor Genge suggested getting a lease to own for the generator as she felt this was an important source for the Town in emergency power outages and expressed an urgency to get approval as soon as possible. Councillor Wiper suggested checking with Mr. Skinner to see if there was an extension for the Capital Works Program.

Norpen – Clerk Reid informed Council regarding the refunded money from Norpen for the mistake in # of households. As well informed members that there will be no increase in garbage fees for 2018.

Surveyor – Clerk Reid contacted the surveyor and informed members that he will be back to do land surveys.

Vacant Land – Tabled for a special meeting

Janitorial Services – Clerk Reid informed Council that this service is needed as soon as possible. Mayor Genge suggested that the service fee of \$25/week is too low and it would need to be increased. A discussion took place and council decided on a fee. As well, it was also suggested that due to the extra work involved with the exercise equipment, that the Town Clerk approach the Rec Committee for a \$15 increase /week which would be included with the Town's Fee.

Motion 2017 – 101

Councillor Ben Wiper/Councillor Adele England
Moved to raise the service fee for Janitorial Service to \$40/week
All in Favor
Motion Carried

Land Request – Clerk Reid informed Council of the decision given to her by Municipal Affairs in regards to the land requested by the salmon river. Due to the environmental impact this could have on the river should it be exposed to contamination or other risks, the council members denied the request as suggested by Municipal Affairs and requested the Clerk write a letter to the interested person/s.

New Business

Budget & Tax Structure– Clerk Reid presented council with the 2018 Budget & Tax Structure information. Council reviewed the budget and asked questions. As well, a discussion took place regarding the tax structure and if any changes need to be made. A change would only be made with the Renovations for 2018 to include all residential renovations, including windows, siding, roofing, etc.. would now need a permit for \$25. All other taxes would remain the same.

Motion 2017 – 102

Mayor Barb Genge/Councillor Beverly Pilgrim
Moved to rescind the previous motion for residential permits. Residential Permits now set at \$25 fee for All renovations, including windows, siding, shingles, etc.
All in favor
Motion Carried

Motion 2017 – 103

Mayor Barb Genge/Councillor Adele England
Move to approve of the change in renovations only for the tax structure 2018.
All in favor
Motion Carried

Motion 2017 – 104

Mayor Barb Genge/Councillor Ben Wiper
Moved to adopt the budget as presented
All in favor
Motion Carried

Holidays – Clerk Reid Will be gone from Dec 22-Jan 8 & Councillors Ben & Adele will be gone from Dec 18-Jan 24. As well, Deputy Mayor Brown will be on holidays from Dec 22, 2017 – Jan 3, 2018.

Appreciation Dinner – Clerk Reid reminded councillors about the dinner on Saturday Dec 16, as well all members would be bringing a salad. Dance will be open to the public. During the appreciation dinner,

council will present Former Mayor Pilgrim with a gift. Council decided to get a road sign in the former mayors honor called ‘Leander’s Way’. Also, it was suggested that the Town purchase a gift for the former Maintenance Man

Motion 2017 – 105

Councillor Ben Wiper/Councillor Beverly Pilgrim
Moved to purchase a gift for George Carroll not exceeding \$45
All in favor
Motion Carried

Office Security – Mayor Genge expressed her concerns on the security of the Council Building with regards to the door being left unlocked when it was used for a clothing sale. Mayor Genge requested Clerk Reid to make a post on facebook to let the residents know that use of the Municipal building will be on approval from Council before any use of the building. She also suggested that all exercising be done during business hours to monitor access to the building more, and that everyone return their keys and a new lock be put on the building. A discussion took place and council all agreed that more security of the building was as well more rules need to be put in place for those with access to the keys. A security system was also discussed but was tabled.

Bell Charge – Tabled

New Councillor – Councillor Strangemore informed Council that there was a person expressing interest in becoming a member of council. Council suggested Clerk Reid get more information before proceeding.

Correspondence

Letter from Fire Department – The Main Brook Fire Department is requesting a place to do training for a fire rescue operation. Council discussed and granted request.

Motion 2017 – 106

Mayor Barbara Genge/Councillor Adele England
Moved to allow the Fire Department to do training at the location requested.
All in favor
Motion Carried

Letter from Auditor – Clerk Reid read the letter from the auditor regarding his observations and suggestions going forward.

Letter from Helping Hands – Organization wrote a letter looking for donations.

Motion 2017 – 107

Councillor Randy Strangemore/Mayor Barb Genge
Made a motion to donate \$50 to the Helping Hands Organization.
All in favor
Motion Carried

Letter from Resident – Resident requested that the snow clearing operator not place snow in front of residents window. Council could not grant this request due to lack of control over the amount of snowfall and the snowclearing operator is limited in space to place the snow.

Letter of Support – Mayor Genge and Councillor Randy Strangemore declared a conflict in this matter and removed themselves discussion @ 10:09PM & returned @ 10:11PM. Clerk Reid read the letter regarding the moose population. It was requested that the Clerk write a letter to support the Town of Conche.

Recreation Committee Report

Councillor England reported on behalf of the Rec Committee that rules of procedure was addressed, along with reporting that they have more active members. Councillor Wiper will not be continuing with the committee but will help where and when needed for the financial aspect. Councillor England also informed council of the upcoming events and requested that the Town provide the meat for the Seniors Dinner. Granted. Councillor Wiper also presented 4 projects for funding.

Motion 2017 – 108

Deputy Mayor Joe Brown/Councillor Adele England

Made a motion to apply for computer projection from New Horizons for Seniors for \$1500

All in favor

Motion Carried

Motion 2017 – 109

Deputy Mayor Joe Brown/Councillor Adele England

Made a motion to apply for Basic Support from Community Healthy Living Funding for \$1500

All in favor

Motion Carried

Motion 2017 – 110

Deputy Mayor Joe Brown/Councillor Adele England

Made a motion to apply funding for the completion of the Fitness Center for \$7100 from New Horizons for Seniors

All in favor

Motion Carried

Motion 2017 – 111

Deputy Mayor Joe Brown/Councillor Adele England

Made a motion to apply for Small Infrastructure for \$7100 from Community Healthy Living Funding

All in favor

Motion Carried

Public Works

Loader is ready. There is a problem with Sander. Shoveling is being done by hand. Need to check for new motor for sander.

Motion 2017 – 112

Councillor Ben Wiper/Councillor Beverly Pilgrim

Moved to purchase a new motor for the sander not exceeding \$800

All in favor

Motion Carried

Finance Report

Clerk Reid presented members of Council the financial information. Council reviewed and made a motion

Motion 2017 – 113

Councillor Ben Wiper/Councillor Adele England

Moved to pay bills as presented

All in Favor

Motion Carried

Call to close meeting of December 11, 2017

Motion 2017 – 114

Mayor Barbara Genge/ Councillor Beverly Pilgrim

Moved to close meeting of December 11, 2017

All in favor

Motion Carried

Meeting Adjourned 10:30 PM

Mayor

Councillor

Town Clerk