



**Town of Main Brook**

**Regular Meeting of Council for April 20, 2018**

**Present**

Mayor Barbara Genge  
Deputy Mayor Joseph Brown (Absent)  
Councillor Randy Strangemore  
Councillor Adele England  
Councillor Ben Wiper  
Councillor Beverly Pilgrim

**Also, present:**

Casual Town Clerk: Anne Pilgrim

**Call to order: 10:00 AM**

**Agenda Additions:** no additions

**Motion 2018 - 150**

Councillor Adele England/ Councillor Ben Wiper  
Moved to adopt the agenda  
All in favor  
Motion Carried

**Motion 2018- 151**

Councillor Ben Wiper/ Councillor Adele England  
Moved to adopt minutes of **March 20, 2018**  
All in favor  
Motion Carried

**Workshop Update**

- Peter Stevens (Town Maintenance) attended meeting to report on the Clean and Safe Drinking Water Workshop he attended from March 26, 2018 to March 29, 2018
  - 300 people attended the Workshop, he made some good contacts at the Workshop to get parts if needed.
  - Peter reports the Chlorine System Main Brook is currently using is cheaper to run in comparison to other systems being used in other towns.

- The individual Frank Rumbolt who designed the system approached Peter at the Workshop. Frank will be coming to Main Brook in May and he will be going over the systems with Peter.
- Peter voiced he learned a little about the Chlorine system, with what to look for and what to avoid. Procedures for the Water Hydrants.
- Peter talked about a Chart Monitoring water system to find leaks in the lines. He will look into pricing to get one for town.
- Peter presented Quotes for a new Chlorine system. \$2965.00 and \$4339.00. Parts to be replaced \$1810.00

**Peter left room at 10:17 AM**

**Business Arising**

- Mayor Genge requested all meeting minutes be emailed to the Councillors prior to meeting for review.
- Auditor came in on April 5<sup>th</sup>, 2018 to do Audit, report has not been completed to date. Councillor Ben Wiper will assist with setting up **Quick Books** once the Auditor completes the reports.
- **Crown Land** – Main Brook Resident Made a request **for properties 85 Water Street and 6 Williams Avenue** to be combined. Mayor and Councillors discussed options to deal with the request. The properties are located on two separate streets. The Act will need to be reviewed and; there will have to be a meeting between the Municipal Assessment Agency and the Council before a final decision can be made. Councillor England will prepare a letter to notify resident.
- Council members discussed developing more properties to promote interest for newcomers.
- **Government Wharf** –Mayor Genge and councillors discussed the benefits to the town if the land around the wharf were to be developed. Mayor Genge voiced that developing the area around the Wharf would promote growth and could potentially spark more interest to establish businesses in the town. This could mean sustainable jobs and development in Main Brook. More development could also lead to extending the water and sewer line.
- Mayor Genge talked about the decrease in the fishery and how the town needs to get some sustainable development in the community that will appeal to newcomers as well as develop existing community businesses.

**Motion 2018 - 152**

Councillor Ben Wiper/Adele England  
 moved to submit application with a cost up  
 to \$250.00 to apply for Crown Land  
 All in favor  
 Motion Carried

- Mayor Genge discussed the JCP Project and the MMSB project, the town applied for \$4500.00 and received \$2300.00 from MMSB. Supplies to be purchased will include; lumber, flower pots, composting materials and the display would be placed by the War Memorial. Organization Interval in conjunction with the Quebec Labrador Foundation will be coming with 6 interns from the us to do the project and develop the Compost. There will be a composting chart for all households in the region. The town will apply for JCP project to improve town infrastructure. Mayor Genge will send out the email with the details to Clerk and Councillors.
- Mayor Genge tabled discussion to discuss Gas Tax funds to upgrade the Chlorine Water System, add a Flow Monitoring System, and upgrade the Communication System to Pump house for next meeting to allow for time to get quotes. Councillor Strangemore voiced a more cost-efficient way to deal with communication issues to the pump house area might be to install a Battery-operated inverter to hook into a 3-way switch to control the Pump System.
- Mayor Genge informed the Councillors she has talked to Allan Gillespie regarding the missing Block Heater and he will be getting back to her about it.
- Councillor Strangemore gave an update on the Take Charge NL. Wade Lucas (NL Hydro), came in to do an assessment on the building. A percentage of the costs to do upgrades to the building would be covered but no more than 50 % and it would be unlikely to receive the whole 50 %. See report audit in Take Charge NL file for Wade Lucas for details for recommendations. Mayor Genge and Councillors talked about installing heat pumps that are more cost effective than the current electric heaters. Councillor Wiper discussed using a JCP project to do renos and upgrades for the Fire Hall and the Town Office and include a Metal roof in those renos.
- Mayor Genge gave an update on Town Clerk – Clerk Reid has completed her contract. Casual Clerk Pilgrim will be filling in until Clerk Randell returns in June.
- Several Residents have voiced concerns about the funds from the sale of the Main Brook Park. Residents want to know what the funds were used for and why the Chase the Ace funds are being used to help pay for the Generator. Mayor Genge and Councillors decided to do a letter with details to clarify what the funds from the sale of the Park were used for and to inform the town residents that the funds from the Park sale and the Generator are totally separate. This letter would also state the importance of the Generator to the Water System in town.
- **Councillor Wiper gave an update on the MNL Conference;**
  - Councillor Wiper talked about the functional Regions Project RANLab (Regional Analytics Laboratory) Computer and Science experts that gather information about regions to fund opportunities available. All Data Driven information program. Money available to regions that can get together fast enough to access the money available. Councillor Wiper discussed meeting with Roddickton, Bide Arm, Englee to put a proposal together in the next couple months. All towns would need to agree to get the money.

- Clerk Pilgrim will get in touch with MNL to set up a login and password to access asset management, capital works applications and Gas Tax fund.

**Motion 2018 - 145**

Councillor Ben Wiper/Councillor Beverly Pilgrim

Moved to create an asset management committee

All in favor

Motion Carried

- Councillor Wiper voiced that it is necessary to put a Code of Conduct in place for the town. Clerk Pilgrim will get in touch with PMA to get a template to use as a guide.
- Councillor Wiper voiced he met the Pasadena Fire Department Chief who told him about good used fire department equipment that can be purchased when larger communities replace their equipment. Councillor Wiper recommended the town do a letter in support so the Fire Department can purchase used equipment.

**Motion 2018 - 146**

Councillor Adele England /Mayor Barbara Genge

Moved to do a letter in support of Fire Department  
to allow the purchase of used Equipment

All in favor

Motion Carried

- Councillor Wiper voiced there is funding available under FireShield to ensure training is completed and put in a data entry System
- Councillor Wiper voiced the current Council need to look into the Municipal Act to see how we can make changes if we want to AMEND anything that was done with past Councils.
- Councillor Wiper talked about next years budget with a possible 8-14 % decrease in property variations to be implemented.

**Correspondence**

- Mayor Genge received an invitation to join the North of Fifty Thirty Association's Advisory Board of Fisheries Renewal Project. Councillor were all in agreeance that Mayor Genge accept the offer with Councillor Wiper to be her back up when she cannot attend.
- Mayor Genge presented a letter in support of the nomination that is being submitted by the Main Brook Recreation Committee. This is a support letter to nominate Ethel Patey for the Newfoundland and Labrador Seniors of Distinction Award.

- Mayor Genge voiced that anything that is brought to Council in future will need to be present in writing so the whole Council can address the matter. Councillor Wiper will add it to the Web site to notify residents.
- Council members would like to see the Monthly Town Council meeting dates posted on the web site. Mayor Genge tabled the dates for Town Council meetings to be scheduled at the next meeting.

### **Recreation Committee Report**

- Received the License for the Mother's Day Basket. Tickets are printed and being sold at the Chase the Ace event and by members.
- Liquor License Certificate has been renewed.
- Councillor England presented the Recreation Committee's Financial statement

### **Mental Health Week**

- Mental Health Month – Councillor England gave an update on Mental Health Month. 36 Green Light bulbs were purchased and are being sold at the town office for \$5.00. *(Bulbs are being sold for the same price they were purchased for, no profit is expected from sale of the Light Bulbs, they are strictly to promote support to those affected by Mental Health issue).*

### **Public Works**

- Mayor Genge presented a rental rates list for the Loader use, that she was given by another municipality. Rates will be posted on the Web-site to inform the public. Further discussion tabled for next meeting.

### **Fire Department Report**

- Chase the Ace have started and some proceeds from the event will go to the Fire Department.
- The Town has purchased A fire and Emergency Kit (valued \$225.00) to use if an emergency evacuation were to take place. This kit is available for residents to view should they choose to purchase a kit for their home or give people an idea what to put in a kit if they want to put one together.

### **Finance Report**

- Clerk Pilgrim presented the Financial report and a list of invoices to be paid.

**Motion 2018 – 147**

Councillor Ben Wiper /Councillor Adele England  
Moved to pay bills as presented  
All in Favor  
Motion Carried

**Call to close meeting**

**Motion 2018 – 149**

Councillor Ben Wiper /Councillor Adele England  
Moved to close meeting of April 20, 2018  
All in favor  
Motion Carried

**Meeting Adjourned at 12:34 PM**

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Mayor

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Councillor

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Town Clerk