



**Town of Main Brook**

**Regular Meeting of Council for February 13, 2018**

**Present**

Mayor Barbara Genge  
Deputy Mayor Joseph Brown  
Councillor Randy Strangemore (7:21PM)  
Councillor Adele England  
Councillor Ben Wiper  
Councillor Beverly Pilgrim  
**Also present:** Town Clerk Sherry Reid

**Call to order: 7:09pm**

**Agenda Additions:** No Additions

**Motion 2018 - 123**

Councillor Ben Wiper/Adele England  
Moved to adopt the agenda  
All in favor  
Motion Carried

**Motion 2018- 124**

Councillor Ben Wiper/Mayor Genge  
Moved to adopt minutes of **Dec 11 & 20, 2017 & Feb 06, 2018**  
All in favor  
Motion Carried

**Business Arising**

- **Gas Tax/Generator/Pumphouse** – Mayor Genge spoke with Supplier regarding the arrival of the generator and it should be in Main Brook by weeks end. Councillor Strangemore will contact Genge’s Electrical to come do the hook up. Clerk Reid informed council members that there is a total of \$65,817.65 remaining in unspent funding from our gas tax allocations. A discussion took place regarding how the money would be better spent. The municipal basement and lighting upgrades are needed. Councillor Wiper suggested forming a sub committee to see where the money could be better spent as well and to include organizations around the community, such as upgrades to churches, community center, etc. DM Brown suggested taking proposals from organizations needing upgrades. Mayor Genge, Councillor Strangemore and Councillor Wiper formed a new Building Improvement Committee.

- **New Horizons/Healthy Living Projects** – Deadline for projects are over and have to be resubmitted for May 2018 deadline. Councillor Wiper will email Dwayne Cull (assistant to Goudie Hutching MP) when time comes to resubmit

**Councillor Randy Strangemore entered chambers at 7:21 PM**

**New Business**

- **Quickbooks** – Clerk Reid informed members of council that the old version of quickbooks corrupted and a new one needs to be purchased. Councillor Wiper requested clerk Reid contact the auditor before start up to keep things on track with the auditors accounting practices.
- **MNL Regional Meeting** – MNL Regional workshop will be held in Rocky Harbour on April 13 & 14, 2018. Mayor Genge and Councillors Wiper and England will be attending.

**Motion 2018 - 125**

Deputy Mayor Joe Brown/Councillor Adele England

Moved to allow Mayor Genge, & Councillors Wiper and England to attend the MNL Regional meeting in Rocky Harbour on April 13 & 14, 2018.

All in favor

Motion Carried

- **Clean & Safe Drinking Water Workshop** – Workshop will be March 26 -29, 2018 in Gander. The maintenance man will be attending along with Councillor Strangemore.

**Motion 2018 – 126**

Deputy Mayor Joe Brown/Councillor Adele England

Move to approve of Maintenance Man Peter Stevens & Councillor Strangemore to attend the Clean & Safe Drinking water workshop in Gander March 26 - 29, 2018

- **Wage Subsidy** - application has been submitted for a Casual Town Clerk through the wage subsidy program. One resume from Anne Pilgrim was received. Council reviewed qualifications and agreed to hire Mrs. Pilgrim for the position.

**Motion 2018 - 127**

Councillor Adele England/Councillor Randy Strangemore

Moved to adopt the budget as presented

All in favor

Motion Carried

- **Green Municipal Funding** – Mayor Genge spoke about the FCM and the advantages of being a member. She also informed members that through this organization the town could apply for 100% funding for green projects. The members discussed different options for funding and decided that being a member would benefit the Town.

**Motion 2018 – 128**

Deputy Mayor Joseph Brown/Mayor Genge

Moved to become a member of the FCM for 2018

All in favor

Motion Carried

### Correspondence

- **Letter from Resident** - A concerned resident wrote a letter to the council regarding issues with access to the gravel pits from the park entrance and ownership of that area. The deed and documents to the park were reviewed, and according to the documents access through the park entrance to these gravel pits are belonging to the park owners. Due to the safety issues surrounding barriers and lack of signage, council members had many concerns particularly with the safety aspect. Councillor England stated that these issues need to be addressed immediately. Members agreed with Councillor England on this matter and Mayor Genge stated proper signage is a must and visible to those entering the property, if not, the owners would be fully responsible in the case of an injury. DM Brown suggested Clerk Reid write a letter to the owners asking permission for residents to access these gravel pits in the winter months only and to address the signage issues.
- Letter from resident on 34 DOT RD – Clerk read letter regarding water connection and water taxes for this property. Council members discussed and agreed that the owners were responsible for paying the water fee to this property and referred to the Municipalities Act – 1999, Section 130.

### Motion 2018 – 129

Mayor Barbara Genge/Councillor Adele England

Moved to allow Clerk Reid to write a letter regarding water tax and to quote the Municipalities Act 1999, Section 130.

All in favor

Motion Carried

- **Quote from Auditor** – Clerk Reid read quote from auditor.

### Motion 2018 – 130

Deputy Mayor Joseph Brown/Mayor Barb Genge

Moved to accept the quote from G Stokes for the 2017 Financial Audit for \$2950 plus HST.

All in favor

Motion Carried

- **Letter from the Town of Roddickton** – Clerk Reid read the letter from Roddickton regarding upcoming basic emergency management, Municipal safety plans. Councillor Strangemore offered to go to this training and extend and invitation to Fire Chief Skinner as well. Councillor England will see if someone from the Rec Committee would like to attend as well. Councillor Wiper will go if no one else can attend.
- **Letter from resident on Tickle Lane** – Resident resubmitted request to build a small wharf or small storage structure on adjacent property as well a small structure to store boat on the east side of driveway. Council discussed matter and requested Clerk Reid respond to the resident and suggest that he get permission from DFO before building a wharf, as the Council is not at liberty to grant this permission and then Council can give a permit to build.

### **Recreation Committee Report**

Lottery Licenses were discussed for Grand in your hand, Chase the Ace, and other. Fees were also discussed.

#### **Motion 2018 – 131**

Councillor Ben Wiper/Councillor Randy Strangemore

Moved to approve for fee for the lottery license

All in Favor

Motion Carried

Town Clerk read letter from the Rec Committee regarding acceptance of a new members. Council agreed on 2 new members.

#### **Motion 2018 – 132**

Councillor Adele England/Mayor Barbara Genge

Moved to accept the new members for the Recreation Committee

All in favor

Motion Carried

#### **Public Works**

Councillor Strangemore reported that the sander has been fixed and has a new motor. The building to house the generator has been built. Salt and sand has been purchased. Services for loader have been completed. Changed cutting edge and blade on the loader, bled the fire hydrants. There are leaks in the municipal building and need more venting. Humidex has been purchased for the municipal building.

Councillor Strangemore also suggested getting more sand.

#### **Finance Report**

Clerk Reid informed members that municipal affairs phoned regarding the budget. Some adjustments were made and budget has been approved. Formal letter of acceptance to be received. Council reviewed list of bills and financial report.

#### **Motion 2018 – 133**

Deputy Mayor Joseph Brown/Councillor Adele England

Moved to pay bills as presented

All in Favor

Motion Carried

#### **Call to close meeting**

#### **Motion 2018 – 134**

Councillor Ben Wiper/Mayor Barbara Genge

Moved to close meeting of February 13, 2018

All in favor

Motion Carried

**Meeting Adjourned 9:07 PM**

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Mayor

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Councillor

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Town Clerk

