



REGULAR MEETING MINUTES AUGUST 5, 2019

I. Call to order

A regular meeting of council was held in the chambers room at the Town of Main Brook's Municipal Building. The meeting convened at 7pm.

II. Roll Call

Presiding:

*Mayor Barbara Genge
Deputy Mayor Joe Brown*

Members of the Council:

*Councillor Randy Strangemore
Councillor Ben Wiper
Councillor Adele England
Councillor Ian Brenton*

Members of the Council not in attendance:

Councillor Beverly Pilgrim

Staff Members Present:

Sherry Reid Town Clerk/Manager

Additions to agenda – Grass Roots

No Guests in Attendance

III. ADOPTION OF THE AGENDA

Motion 2019 - #167

Deputy Mayor Joseph Brown/Councillor Adele England

Move to adopt the agenda as amended

All in favor

motion carried

IV. ADOPTION OF THE MINUTES

Motion 2019- #168

Councillor Ben Wiper/Councillor Adele England

Move to adopt and sign the meeting minutes of **June 27, 2019**

All in favor

Motion Carried and Signed

V. BUSINESS ARISING

Capital Works – Clerk Reid Read approval letter to council members

Motion 2019 - # 169

Mayor Barb Genge (Mayor vacates Chair)/Councillor Randy Strangemore

Be it resolved to accept the cost-shared funding as outlined in the Municipal Affairs and Environment project approval letter dated July 23, 2019 to complete the Reservoir and pumphouse improvements #17-RNC-20-00029 for \$200,000. The Town of Main Brook agrees to provide \$18,137 in funding for this project and authorizes the Mayor and Town Clerk/Manager to enter into a funding agreement with the Department of Municipal Affairs and Environment on behalf of the Town of Main Brook.

Motion adopted

In favor 6

Opposed 0

Abstained or declared conflict of interest – 0

Motion 2019 - #170

Councillor Ben Wiper/Mayor Barb Genge (vacates seat)

Moved to apply to a bank institution to borrow \$18,633 of the Town's Portion for the GST for the Reservoir and Pumphouse improvements for project #17-RNC-20-00029 if needed.

All in favor

Motion Carried

Capital Works Continues - The Town Council of Main Brook pass the following motion as it relates to the Reservoir and pump house improvements for project #17-RNC-20-00029

Motion 2019 - # 171

Deputy Mayor Joseph Brown/Councillor Ian Brenton

Be it resolved that the Town of Main Brook hire Gorman Engineering Ltd. as the Town of Main Brooks Engineering Consultant to oversee the Project Reservoir and pump house improvements #17-RNC-20-00029 on behalf of the Town of Main Brook

Motion adopted

In favor 6

Opposed 0

Abstained or declared conflict of interest - 0

Special Assistance Grant – Clerk Reid informed Council on the status of the grant which was approved by Corner Brook office and sent to St. John’s for final decision.

Arrears – Clerk Reid gave an update on the arrears; money has started to come in for these payments and some individuals are on payment plans. The response has been good so far.

MBRD – Mayor Genge expressed her concerns for the future of the Fish Plant and Wharf in regards to the lack of product moving which is concerning for the employees who are not working and getting enough hours, what’s been happening with development and would like to get an overall status of what’s been going on. Mayor Genge requested setting up a meeting with the MBRD for an update on what was requested at the last meeting the Town had with the association.

Letter for Wages – Tabled until members of council meet to discuss financial situation.

Projects – Councillor Wiper discussed the status of the projects. **New Horizons** – Interviews have been completed with 15 Seniors. Courses have been put together. With remaining money, a new laptop and second projector will be purchased. **Age Friendly** – C. Wiper has set up a meeting with the Pentecostal congregation to speak to the seniors about the project on Sept 8. **Community Garden** – DM Brown expressed his concerns regarding where the tools will be stored once the project begins and who would be responsible for the project/garden. Councillor Wiper also presented a drafted description of the community garden, and spoke briefly on what’s needed.

VI. NEW BUSINESS

Properties – Clerk Reid reviewed the list of properties that Peter gathered, that needed clean up/removal due to poor unsafe conditions of buildings and land. Councillor England volunteered to write a letter on behalf of the Town to home and property owners.

Motion 2019 - #172

Deputy Mayor Joseph Brown/Councillor Ben Wiper

Moved to send a letter to property owners that have been identified has needing to be cleaned up.

All in favor

Motion Carried

Summer Holidays – the Town's Maintenance Person, Peter Stevens requested holidays for August 12-16, 2019.

Motion 2019 - #173

Deputy Mayor Joe Brown/Councillor Ian Brenton

Moved to approve summer time off for the Town's Maintenance Person, from August 12-16, 2019

All in favor

Motion Carried

Pellet Plant – Councillor Wiper spoke about the pellet plant in Roddickton to see if there was any interest from other councillors regarding the plant. More information was needed, tabled until more information is gathered.

Asset Management – Councillor Wiper and Peter Stevens attended the conference in St. Anthony. C. Wiper stated that the session was more of an information networking session and could have easily been done online. A discussion regarding asset management funding and partnerships with other communities took place.

Signs – Mayor Genge suggested to members of council that the Town is in need of a welcome sign coming into the community that will stand out and made a suggestion for a logo. C. Wiper offered his assistance to look into getting funding through tourism or other funding sources. Council members discussed possible options for the sign. Further discussion will take place pending funding.

Land Sales – C. Reid informed Council of upcoming land sales in the Town. Council agreed to these land sales.

Motion 2019 - #174

(Mayor Vacates Chair)

Mayor Barb Genge/Councillor Adele England

Moved to approve land sales

All in favor

Motion Carried

Councillor Resignation – C. Beverly Pilgrim resigned her seat on Council via social media but will still need her resignation in writing. C. Wiper suggested that the Town look into running a Council of 5 members instead of 7 going forward. A discussion took place and council members suggested Clerk Reid contact Municipal Affairs for next steps on dealing with the current situation.

VII. CORRESPONDENCE

Grass Roots – Clerk Reid read letter of approval for \$2000 to go towards the Trail of the Caribou War Memorial.

Letter of Complaint- Resident wrote a letter of complaint regarding the unsafe condition left after a fire at the old sears building lot. The resident gave her concerns for the safety of her children who play in that area and requested that the Town do something to get the mess cleaned up. Council members discussed previously in this regular meeting under “properties” that they would contact property owners to have issues like this taken care of. Members suggested that Clerk Reid respond in writing to the resident.

Letter from Resident on 21-23 Tickle Lane – Clerk Reid read the letter from a concerned resident regarding the possible placement of a shed that would interfere with their view of the harbour. Discussion took place regarding a previous decision from council that was made in respect to issuing a permit for the construction of a shed; which did not get granted due to the fact that the Town could not issue a permit under DFO jurisdiction. Therefore, the town council suggested to the homeowner who requested the permit to get approval from DFO first before constructing the shed. However, Clerk Reid informed members of council that the resident constructing the shed had obtained a permit from the former clerk from the Town. Council members discussed the issue and decided that due to the circumstances given previously on this matter, the Town could not issue a permit for construction and would have no choice to revoke the permit to construct.

Motion 2019 - #175

Councillor Ian Brenton/Councillor Ben Wiper

Moved to revoke permit that was issued by former Town Clerk/Manager Randell on the grounds that the town had not received any evidence of approval from DFO to support the permit to construct.

All in Favor
Motion Carried

Leave of Absence – Councillor Beverly Pilgrim decided to resign her seat on council. However, she did send a letter of absence for the time she did not attend meetings to be placed on her file. Clerk Reid, read letter.

Royal Newfoundland Constabulary – Clerk Reid read letter to members. Council decided that the Town would not be participating in the annual printed guide.

Letter from Resident – Clerk Reid read the letter from resident requesting information regarding purchased property. After some discussion council asked Clerk Reid to reply and ask the resident to provide the date the land was purchased to give some indication to the Town Clerk on what dates to look under before searching through every file.

Municipal Affairs Circular – Read Letter regarding Municipalities Act on Water and Sewer Taxation.

VIII. RECREATION COMMITTEE REPORT

Councillor England spoke briefly updated members of council on status of the committee

IX. FIRE DEPARTMENT/PUBLIC WORKS REPORT

C. Strangemore reported that Roads have been graded and are in good shape. New pumps and electrical panel have arrived to the Town for the pumphouse and that he will be in contact with Genge's Electrical regarding the wire for the floats for the pumps. He also informed members that Rodger Hodge is donating the use of his backhoe to dig when and where needed for the jobs as long as the town pays for the fuel.

C. Strangemore spoke on behalf of the Fire Department and informed members that the Chase the Ace lottery is now completed. C. Wiper inquired about the financial statements and when the Town will be getting a copy. Clerk Reid will request a copy from the Fire Chief.

FINANCE REPORT

Clerk Reid went over finances and bills with members.

Motion 2019 - #176

Councillor Adele England/Deputy Mayor Joe Brown

Moved that C. Reid pay accounts payables as presented.

All in favor

Motion Carried

Call to close

Motion 2019 - #177

Councillor Ian Brenton/Councillor Adele England

Move to close regular meeting of **August 5, 2019**

All in favor

Motion Carried

Meeting adjourned: 10:01 pm

Mayor Barbara Genge

Councillor

Town Clerk/Manager

