



MEETING MINUTES

June 27, 2019

I. Call to order

A regular meeting of council was held in the chambers room at the Town of Main Brook's Municipal Building. The meeting convened at 3:38pm.

II. Roll Call

Presiding:

Mayor Barbara Genge
Deputy Mayor Joe Brown

Members of the Council:

Councillor Randy Strangemore
Councillor Ben Wiper
Councillor Adele England
Councillor Ian Brenton

Members of the Council not in attendance:

Councillor Beverly Pilgrim

Staff Members Present:

Sherry Reid Town Clerk/Manager

Additions to agenda – NIL

No Guests in Attendance

III. ADOPTION OF THE AGENDA

Motion 2019 - #153

Councillor Adele England/Councillor Randy Strangemore

Move to adopt the agenda

All in favor

motion carried

IV. ADOPTION OF THE MINUTES

Motion 2019- #154

Councillor Ben Wiper/Councillor Adele England

Move to adopt and sign the meeting minutes of **May 21, 2019**

All in favor

Motion Carried and Signed

V. BUSINESS ARISING

Capital Works – Still waiting on formal letter of approval

Special Assistance Grant – Mayor Genge informed council members of her discussion with the Financial Officer Bonnie Steel of Municipal Affairs, regarding the reasoning the Town did not receive the Special Assistance Grant. As well, through several phone calls with Ms. Steele, Mayor Genge stated she was left with the understanding that Municipal Affairs would support the electrical panel. As well, Mayor Genge stated that we should be getting a grant from the Federal Government.

War Monument/Canada Day – preparations of the event were discussed and Councillor Strangemore inquired about the fireworks and how much to purchase. It was decided that \$700 would be used on the fireworks which would come from the grant for Canada Day events as well as prizes.

Motion 2019 - #155

Councillor Adele England/Councillor Ben Wiper

Moved to spend funding received from Canadian Heritage for \$21 10, on items for the Canada Day/War Memorial Event.

All in favor

Motion Carried

Projects – Councillor Wiper discussed the status of the projects. **New Horizons** has been started, a booster was installed as well Alexandra Stevens was hired to deliver the program to seniors, all other purchases have been made. **Age Friendly** project is ongoing, nothing to report at this time. **Community Garden** – project has not yet been started. Still looking for names

Wage Subsidy – A wage subsidy was approved for \$7560 for 28 weeks @ 30hours/week to hire a Come Home Year Committee Assistant. The Hiring committee gave their report on the interview process. One applicant was successful and recommended for the position. Dana Mitchelmore will start on July 2, 2019.

Motion 2019 - #156

Deputy Mayor Joseph Brown/Councillor Ian Brenton

Moved to hire Dana Mitchelmore for the Come Home Year Committee Assistant starting July 2, 2019.

All in Favor
Motion Carried

Canada Student Jobs – Hiring Committee gave report on the interview process of 4 applicants with the members of council, then gave their recommendations for the 2 summer positions. A discussion took place and it was decided that the 2 successful applicants would be Alexandra Tucker and Jeremy Ollerhead.

Motion 2019 - #157

Councillor Ben Wiper/Councillor Adele England

Moved to hire Jeremy Ollerhead and Alexandra Tucker for the Beautification Team Member positions.

All in favor
Motion Carried

Land Inquiries – regarding 6 Williams Avenue and 85 Water Street, to adjoin both properties as one. Council members discussed the situation and decided that the properties would remain as is. Request denied.

Arrears – Clerk gave a report on the arrears' situation. Due to the holiday, July 2nd water shut offs will begin for those who have made no attempt to pay or discuss a payment plan. Clerk will advertise.

MBRD – Mayor Genge spoke about the two assets the association has re: wharf and plant; and would like to know what the organizations intentions of these assets will be going forward and how they can be beneficial to the community. She suggested they meet with MBRD to speak about the future of the wharf and plant, as well as discuss setting up and new board members as they are needed due to lack of members. M. Genge requested that the Clerk set up a meeting for Wednesday at 4PM.

Letter re: Wages – Tabled

VI. NEW BUSINESS

Have your Say Online – M. Genge spoke briefly about this topic. She explained that this is an online tool that would be a great opportunity to allow residents to have a voice in town developments. Mayor Genge will get more information for a later discussion to see how our town can get involved.

Summer Holidays – Clerk Reid requested time off for summer holidays for July 8-18, Anne would be filling in during this time. Letters for this request were made in advance of the regular meeting for review.

Motion 2019 - #158

Councillors Adele England/Councillors Ian Brenton

Moved to allow Clerk/Manager Sherry Reid to take summer holidays between July 8-18, 2019 and August 26-29.

All in favor

Motion Carried

Matched Training Application – reviewed and signed

Motion 2019 - #159

(Mayor Vacates Chair)

Mayor Barb Genge/Councillor Adele England

Moved to accept Matched Training Application as presented

All in favor

Motion Carried

Gas Tax Allocations – Clerk presented letter for review. Signed

Motion 2019 - #160

Councillors Adele England/Councillors Ian Brenton

Be it resolved, that the Town Council of Main Brook accept the funding from the Gas Tax Secretariat, Department of Municipal Affairs and Environment for the Amended Gas Tax Allocations for 2019-2024, totalling \$115,061.00

6 In Favor 0 Against 1 Absent

Motion Carried

New Horizons Application – Clerk Reid informed council members that an application has been completed and sent in for the New Horizons 50 Plus club as per request of Council.

Motion 2019 - #161

(Mayor Vacates Chair)

Mayor Barb Genge/Councillor Ben Wiper

Moved to approve application for the New Horizons for the 50 Plus Club

All in favor

Motion Carried

VII. CORRESPONDENSE

Letter from Municipal Affairs – Clerk Reid read the letter to Council. Council members will pass in disclosure statements as per request as well, look into building regulations. All requests will be completed.

New Constructions – Council reviewed requests to build and granted permission to applicants.

Motion 2019 - #162

(Mayor Vacates Chair)

Mayor Barb Genge/Councillor Randy Strangemore

Moved to allow M. Genge to allow Rodger Hodge and Earnest Kelloway permits to construct new buildings.

All in Favor

Motion Carried

Land Purchase Request – a request to purchase land on 95 Main Street was made to council. Council accepted request.

Motion 2019 - #163

Councillors Adele England and Randy Strangemore

Moved to accept request to purchase land on 95 Main Street.

All in Favor

Motion Carried

Community Garden – Clerk Reid informed Council regarding the \$500 grant for support program for the Community Garden.

Heart and Stroke – Clerk Reid gave council members a letter for review. DM Brown stated that the School is involved in fundraising efforts each year. M. Genge suggested perhaps the council could partner with the school when this event happens. DM Brown suggested contacting Sam Gibbons to discuss.

Rental Requests – Federal Elections requested the Town Hall for October 21, 2019 – Council Granted Request. **A resident** also requested the council chambers for a Birthday Party – request denied as the community center is for those kinds of requests. **Tina Hurley** also requested a lower rate per photocopy, - Denied as rate has already been set for 2019, copies remain at \$0.25/copy

Office Rental request from **Skinny Pig Enterprises** for rental of the old Mayors office @\$1500/year. Request granted.

Motion 2019 - #164

Councillors Ian Brenton/Councillors Randy Strangemore

Moved to accept request for rental agreement @ \$1500/year

4 in favor **2** abstain due to conflict of interest **1** absent

Motion Carried

Councillor Adele England Leaves Council Chambers at 6:23PM

VIII. RECREATION COMMITTEE REPORT

Councillor England spoke briefly before leaving with Clerk Reid regarding obtaining a copy of the financial report from Wavey. Nothing else to report.

IX. FIRE DEPARTMENT/PUBLIC WORKS REPORT

C. Strangemore spoke on behalf of the Fire Department and reported the fire truck was out to burn some debris from the Shanny Town mess.

C. Strangemore also informed members that work was done on the pumphouse, the Depot was cleaned up, poured concrete for flag poles, graded roads and work was done on the cemetery.

FINANCE REPORT

Clerk Reid went over finances and bills with members.

Motion 2019 - #165

Deputy Mayor Joe Brown/Councillor Ian Brenton

Moved that C. Reid pay accounts payables as presented.

All in favor

Motion Carried

Call to close

Motion 2019 - #166

Deputy Mayor Joseph Brown/Councillor Ian Brenton

Move to close regular meeting of **June 27, 2019**

All in favor

Motion Carried

Meeting adjourned: 6:39 pm

Mayor Barbara Genge

Councillor

Town Clerk/Manager