



REGULAR MEETING MINUTES February 11, 2020

A regular meeting of council was held in the chambers room at the Town of Main Brook's Municipal Building. February 11, 2020 @4:00PM

I. Roll Call

Presiding:

Mayor Barbara Genge

Members of the Council:

Councillor Randy Strangemore

Councillor Ian Brenton

Councillor Anne Pilgrim

Members of the Council not in attendance:

Deputy Mayor Joseph Brown

Staff Members Present:

Sherry Reid Town Clerk/Manager, Dana Mitchelmore, Ben Wiper

Additions to agenda – NIL

Guests in Attendance: Rec Committee Members; Drucella Elliott & Wavey Strangemore

Mayor Genge welcomed the committee members to the meeting and thanked them for all their volunteer time they have done with the community center. Mayor Genge then addressed the concerns regarding the lack of committee members, number of volunteers and lack of events being offered at the center. Committee member Wavey Strangemore informed council that it has been very difficult keeping members and volunteers because of the amount of work that is involved and responsibility and demands that come with it. Mrs. Strangemore stated that they plan events and cannot get the commitment they need from their members to run the events and that puts a strain on the few volunteers that do it all of the time. She also told council members that they have not had a committee meeting in awhile because there are not enough members to hold one. She also informed council that

she will be resigning from her position but will remain on for now until they find other members. Mayor Genge also inquired about the financial position of the committee and documents that will need to be handed over to Council or put in a place before Mrs. Strangemore leaves her position, so that it can be easily accessed when and if a new committee is formed and new signing officers will be put in place. M. Genge also requested that the committee purchase a defibrillator for the center and the importance of having it there if needed. After further discussion with the members, Mayor Genge suggested that in order to recruit new members there may have to be a public meeting. Everyone agreed. Mayor Genge thanked both members for attending and speaking with council. Both members of the committee left the meeting at 4:36pm

Regular meeting called to order: 4:36 PM

II. ADOPTION OF THE AGENDA

Motion 2020 - #015

Councillor Ian Brenton/Councillor Randy Strangemore

Move to adopt the agenda as presented

All in favor

motion carried

III. ADOPTION OF THE MINUTES

Motion 2020 - #016

Councillor Ian Brenton/Councillor Randy Strangemore

Move to adopt and sign the meeting minutes of **January 17, 2020** as presented

All in favor

Motion Carried and Signed

IV. BUSINESS ARISING

- **Capital Works Project** – Ben gave the council an update on what’s happening with the engineer Mike Gorman. Ben informed council that the Town could probably purchase a purificator from the money saved from the work that had been done through the special assistance grant of which that same work was included in our capital works project, which could now allow the town to use the capital works unspent funding on a purificator. Ben also informed council that the Town has already received the \$18000 loan from the scotia bank to pay for the HST.
- **Special Assistance Grant** – Ben informed council that the quotes sent in for the Tidal Surge will not be accepted due to the cost of the scope of work being too high. Special assistance grants are only limited to \$30,000 or less. However, Robert Hann informed Ben that the grant can be resubmitted adjusting the amount of the quote and scope of work.

- **Projects** – Ben informed council that Ms. Gillard decided that she did not want to volunteer but she would help in the design of the boxes. He also stated that there is \$800 left in spending for the **community garden**. Everything is built and the sign is being done the only question remains is how it will operate. Council requested Dana contact other communities to get information on how they operate their gardens. There was nothing to report on the **Age Friendly** project and the **New Horizons 50 Plus**, will need an update on the status of the application.
- **Audit for gas tax** – TCM informed council that a motion will be needed to allow the auditor to work on the annual financial statement for the Gas Tax.

Motion 2020- #017

(Mayor Genge vacates seat)

Mayor Barbara Genge/Councillor Ian Brenton

Moved to allow the auditors for White and Abbott to do the Annual Financial Statements for the Gas Tax Secretariat on behalf of the Town of Main Brook

All in favor

Motion Carried

- **Land Barricade Issue** – Clerk Reid read the response letter to council that was received from the resident pertaining to the issue of the barricade. The resident claimed that the barricade was not on the property of Main Brook, but it was on their property that was purchased from the Town. After further discussion on how to resolve the matter of the barricade, council decided to table the topic to they could set some standards for fencing going further.

V. NEW BUSINESS

- **2020 Clean and safe Drinking Water Workshop** – Clerk Reid presented council with the information on the workshop and it was decided that Randy and Pete would attend.

Motion 2020- #018

(Mayor Vacates Seat)

Mayor Barb Genge/Councillor Ian Brenton

Moved to approve Councillor Strangemore and Superintendent Peter Stevens attend the workshop in gander in March23-26, 2020

All in favor

Motion Carried

- **Employee Policy** – Ben presented council with an employee policy for review. Council members made suggestions but needed more time to review the policy before making any final decisions. A special meeting was suggested amongst councillors to go over the policy

before the next meeting so that a final decision will be made at the next regular council meeting. Tabled

- **Summer Student Employment Program Applications – Ben informed council that he can apply for 4 positions @7 weeks for both provincial and federal.**

Motion 2020 - #019
(Mayor Vacates Seat)

Mayor Barbara Genge/ Councillor Anne Pilgrim

Moved to apply for the federal summer program

All in favor

Motion Carried

Motion 2020 - #020
(Mayor vacates seat)

Mayor Barbara Genge/Councillor Ian Brenton

Moved to apply for the Provincial summer student program.

All in favor

Motion Carried

- **Seasonal Water Tax** – Clerk Reid informed council that a seasonal business owner inquired as to why they were being charged the full amount of the commercial water tax when they only operate 4 months of the year. Council discussed the matter and made a decision pertaining to that business to increase the amount by \$25 from last years amount.

Motion 2020 - #021

Councillor Ian Brenton/Councillor Anne Pilgrim

Moved to change the Seasonal Commercial Water Tax pertaining to Isabella's Meats from \$80 to \$105 increasing it by \$25.

All in favor

Motion Carried

V1. CORRESPONDENSE

- **Letter re: Kids Recreation Program** – Clerk Reid read the letter from a resident regarding summer programming for the children in the community. Council had a discussion around the topic and decided that they will check to see if there are any funding programs to apply for to have these summer programs. As well, if approved for summer student jobs there may be a way to have a two-week program. Council also suggested that it would be great if parent could volunteer to help with running the program.
- **Letter re: Road Access to property on 6A Pilgrims Avenue.** – Clerk Reid read letter to members and they decided to have public works to check into the matter.

- **Norpen Waste Management** - Clerk Reid presented council with the nomination form and Ian Brenton was nominated

V11. RECREATION COMMITTEE REPORT

- See notes at beginning of meeting

V111. PUBLIC WORKS REPORT

- Liaison Randy Strangemore stated that everything has been going well and there were no issues to report.

V111. FIRE DEPARTMENT REPORT

- Liaison Randy Strangemore stated that the department has been doing courses which consists of 10 sessions and are working towards fireman firefighter 1.

1X. FINANCE REPORT

- **Bills were presented to council for review.**

Motion 2020 - #022

(Mayor Vacates Seat)

Mayor Barbara Genge/Councillor Randy Strangemore

Moved to pay the bills as presented while funds allow

All in favor

Motion Carried

Call to Close:

Motion 2020 - #023

Councillor Randy Strangemore/Councillor Anne Pilgrim

Moved to Call to close meeting of February 11, 2020

Next meeting will be held March 10, 2020 at 4PM

Meeting adjourned 7:45 PM

Mayor

Councillor

Town Clerk/Manager

