



TOWN OF MAIN BROOK

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1. CALL TO ORDER

Minutes for the regular public meeting of council held on April 17th, 2025 @ 3:30pm at the Town Office Chambers Room

2. ROLL CALL

Presiding:

Mayor Ian Brenton

Members of the Council:

Deputy Mayor William Baldwin

Councilor Randy Strangemore

Councilor Barbara Genge

Councilor Donna Gibbons

Members of the Council Absent with Regrets:

Shirley Powell

Staff Members:

Town Clerk- Hailee Keats

3. ADDITIONS AND ADOPTIONS OF ADGENDA

- Call the Ice Breaker

Resolution #2025-036

Councilor Donna Gibbons/Councilor Barbara Genge

Be it resolved to adopt the agenda with the addition of calling the ice breaker.

All in favor: 5- Mayor Ian Brenton, Deputy Mayor William Baldwin
Councilor Barbara Genge, Councilor Randy Strangemore, Councilor Donna Gibbons

Against: 0

Abstain: 0

Resolution #2025-036 CARRIED

4. ADOPTION OF MINUTES/SIGNATURES

Signing of March 20th, 2025, meeting minutes

Signing of April 3rd, 2025, meeting minutes

Resolution#2025-037

Deputy Mayor William Baldwin/Councilor Donna Gibbons

Be it resolved to adopt the minutes from the meeting held on March 20th, 2025

All in favor: 5- Mayor Ian Brenton, Deputy Mayor William Baldwin
Councilor Barbara Genge, Councilor Randy Strangemore, Councilor Donna Gibbons

Against:0

Abstain:0

Resolution #2025-037 CARRIED

Resolution#2025-038

Deputy Mayor William Baldwin/Councilor Barbara Genge

Be it resolved to adopt the minutes from the meeting held on April 3rd, 2025

All in favor: 5- Mayor Ian Brenton, Deputy Mayor William Baldwin
Councilor Barbara Genge, Councilor Randy Strangemore, Councilor Donna Gibbons

Against:0

Abstain:0

Resolution #2025-038 CARRIED

5. BUSINESS ARISING

-Water Tax

Deputy Mayor William Baldwin proposed that the Town consider providing water meters to local businesses, with the cost to be paid off by each business through their regular water bill payments. He further suggested that all businesses within the Town should have water meters installed. However, he mentioned that Post Office should be exempt. He also asked that, for the next council meeting, the Town Clerk provide a report detailing the number of businesses currently operating in the Town and the number of water meters that would be required to service them.

Deputy Mayor Baldwin concluded by recommending that the Council make a formal motion at the next meeting to proceed with the purchase of the required water meters. Additionally, he suggested that the Town reach out to all local businesses to inform them that connection to a water meter will be mandatory.

- Insurance

Resolution#2025-039

Councilor Barbara Genge / Councilor Randy Strangemore

Be it resolved that the Council decided to pay for the employee health insurance of the Town
Manager and Town Clerk

All in favor: 3-Deputy Mayor William Baldwin
Councilor Barbara Genge, Councilor Randy Strangemore,

Against:2

Abstain:0

Resolution#2025-039 CARRIED

-Water Service at 3 DOT Road

Town Clerk Hailee Keats raised a question regarding the responsibility for providing water service to a particular property, expressing uncertainty as to whether this responsibility falls to the property owner or the Town. In response, Deputy Mayor William Baldwin noted that this issue had previously been discussed with the property owner, who had stated that the shed in question was already situated on the property at the time of purchase. Deputy Mayor Baldwin further explained that, according to current legislation, the existence of a water line running through a property is sufficient to establish that the property has access to water service. He emphasized that the property owner should submit a formal letter to the Minister of Municipal Affairs, as the determination in this matter lies with the Minister and not with the Town Council.

Additionally, Deputy Mayor Baldwin, supported by Councillor Barbara Genge, requested that Mayor Ian Brenton prepare and send a letter to the Minister regarding this issue and ensure that the correspondence is shared with Council. Deputy Mayor William Baldwin mentioned that Town Clerk Hailee could inform the property owner that the council is still working with municipal affairs to get to a solution.

-Municipal Symposium

Resolution#2025-040

Deputy Mayor William Baldwin/Councilor Donna Gibbons

Be it resolved to send Mayor Ian Brenton to the Municipal Symposium and pay the expenses for
his travel and meals

All in favor: 6- Mayor Ian Brenton, Deputy Mayor William Baldwin
Councilor Barbara Genge, Councilor Randy Strangemore, Councilor Donna Gibbons

Against:0

Abstain:0

Resolution #2025-040 CARRIED

6. NEW BUISNESS

-Asset Management Training

Resolution#2025-041

Mayor Ian Brenton /Councilor Randy Strangemore

Be it resolved to register for the Asset Management Training at a subsidized rate for the Town Manger as well as the for the Town Maintenance Person.

All in favor: 5- Mayor Ian Brenton, Deputy Mayor William Baldwin
Councilor Barbara Genge, Councilor Randy Strangemore, Councilor Donna Gibbons

Against:0

Abstain:0

Resolution #2025-041 CARRIED

-Grants Update

Town Clerk Hailee Keats gave a brief description of all the grants that have been applied for and of all the grants that has been approved to the Town.

Budget Approval

Town Clerk Hailee Keats submitted before the Council the letter from the Municipal Government for the approval of the budget as well as the tax structure for the year of 2025.

PMA Conference Reports

Town Clerk Hailee Keats submitted reports to Council regarding the PMA conferences, including a summary outlining the key matters and events that took place in the conference.

Tomorrow's Town Meeting

Town Clerk Hailee mentioned that it would be a great benefit for the Town to attend this meeting, and she would register for it and would set up for the councillors to attend on Wednesday April 23rd at 2.30pm.

-Town Manger -Hailee Keats

Resolution#2025-042

Deputy Mayor William Baldwin /Mayor Ian Brenton

Be it resolved to appoint Hailee Keats as the Town Manager

All in favor: 5- Mayor Ian Brenton, Deputy Mayor William Baldwin

Councilor Barbara Genge, Councilor Randy Strangemore, Councilor Donna Gibbons

Against:0

Abstain:0

Resolution #2025-042 CARRIED

Letter from Judy Caroll

Mayor Ian Brenton mentioned that a letter from the Town Council needs to be send out to Judy Caroll that she needs to address Norpen regarding this issue.

Hiring of Jason Noseworthy – Operations Manager

Mayor Ian Brenton suggested that he would like a criminal record check on the new hire Jason Noseworthy.

Climate Ready NL

Town Clerk Hailee Keats mentioned that Climate Ready NL is looking for 100 municipalities to help them get a lot of date related to climate change. She also mentioned that it will cost the Town \$50, however, the town will receive all its Hazard Mapping done. Deputy Mayor William Baldwin mentioned that he is ready to volunteer his time for this program

Resolution#2025-043

Councilor Randy Strangemore/ Deputy Mayor William Baldwin

Be it resolved to participate in Climate Ready NL and spend \$50 for participating in it.

All in favor: 5- Mayor Ian Brenton, Deputy Mayor William Baldwin

Councilor Barbara Genge, Councilor Randy Strangemore, Councilor Donna Gibbons

Against:0

Abstain:0

Resolution #2025-043 CARRIED

7. CORRESPONDENCE SESSION

8. TOWN'S FINANCE REPORT

Review of April 2025 Bills to be paid

Resolution#2025-044

Mayor Ian Brenton/Councilor Randy Strangemore

Be it resolved to pay the April 2025 bills.

All in favor: 5- Mayor Ian Brenton, Deputy Mayor William Baldwin
Councilor Barbara Genge, Councilor Randy Strangemore, Councilor Donna Gibbons

Against:0

Abstain:0

Resolution #2025-044 CARRIED

10. CALL TO CLOSE

Resolution#2025-045

Mayor Ian Brenton/ Councilor Babara Genge

Be it resolved to adjourn the meeting at 5:23pm April 17th, 2025.

All in favor: 5- Mayor Ian Brenton, Deputy Mayor William Baldwin
Councilor Barbara Genge, Councilor Randy Strangemore, Councilor Donna Gibbons

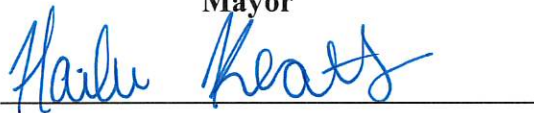
Against:0

Abstain:0

Resolution #2025-045 CARRIED



Mayor



Town Clerk