



# TOWN OF MAIN BROOK

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## 1. CALL TO ORDER

Minutes for the regular public meeting of council held on February 2nd, 2026 @ 4:08pm  
at the Town Office Chambers Room

## 2. ROLL CALL

### Presiding:

Mayor Ian Brenton

### Members of the Council:

Deputy Mayor Danielle Smith  
Councilor Ben Wiper  
Councilor Donna Gibbons Caines (via phone)  
Councilor Kayla Pilgrim  
Councilor Troy Rumbolt  
Councilor Teresa Noble

### Staff Members:

Interim Town Clerk - Hailee Keats  
Town Clerk - Sandra Soman

Prior to discussion, Councilor Ben Wiper declared conflict of interest due to possible personal financial gain of a family member and left the room.

Resolution #2026-013  
Councilor Teresa Noble/ Councilor Kayla Pilgrim

Be it resolved to close the public meeting due to an HR matter  
In favor: 6 -Mayor Ian Brenton, Deputy Mayor Danielle Smith, Councilor, Kayla Pilgrim,  
Councilor Donna Gibbons Caines, Councilor Teresa Noble, Councilor Troy Rumbolt

Against: 0  
Abstain: 1 - Councilor Ben Wiper (Conflict of interest)

Resolution #2026-013 CARRIED

The closed session of the meeting ended at 4:17pm, and residents were asked to enter.

### 3. ADDITIONS AND ADOPTIONS OF AGENDA

Resolution #2026-014  
Councilor Kayla Pilgrim/ Councilor Ben Wiper

Be it resolved to adopt the agenda as presented.

In favor: 7-Mayor Ian Brenton, Deputy Mayor Danielle Smith, Councilor, Kayla Pilgrim,  
Councilor Ben Wiper, Councilor Donna Gibbons Caines, Councilor Teresa Noble,  
Councilor Troy Rumbolt

Against: 0  
Abstain: 0

Resolution #2026-014 CARRIED

### 4. ADOPTION OF MINUTES/SIGNATURES

Resolution #2026-015  
Councilor Ben Wiper/ Councilor Teresa Noble

Be it resolved to adopt the meeting minute of January 23rd, 2026 as presented.

In favor: 7 -Mayor Ian Brenton, Deputy Mayor Danielle Smith, Councilor, Kayla Pilgrim,  
Councilor Ben Wiper, Councilor Donna Gibbons Caines, Councilor Teresa Noble,  
Councilor Troy Rumbolt

Against: 0  
Abstain: 0

Resolution #2026-015 CARRIED

### 5. BUSINESS ARISING

#### HR matter

Prior to discussion, Councilor Ben Wiper declared conflict of interest due to possible personal financial gain of a family member and left the room.

Resolution #2026-016

Mayor Ian Brenton/ Councilor Teresa Noble

Be it resolved to terminate Sandra Soman as Town Clerk, without cause.  
In favor: 6 -Mayor Ian Brenton, Deputy Mayor Danielle Smith, Councilor, Kayla Pilgrim,  
Councilor Donna Gibbons Caines, Councilor Teresa Noble, Councilor Troy Rumbolt

Against: 0  
Abstain: 1 - Councilor Ben Wiper (Conflict of interest)

Resolution #2026-016 CARRIED

After the vote had been made Councilor Ben Wiper was asked to return to the meeting.

**Budget and Tax Structure 2026**

Councilor Ben Wiper gave the audience an update of the changes to the tax structure for the current year.

Resolution #2026-017  
Councilor Teresa Noble/ Councilor Kayla Pilgrim

Be it resolved to submit the 2026 budget and tax structure as presented, to the  
Government of Newfoundland and Labrador.  
In favor: 7 -Mayor Ian Brenton, Deputy Mayor Danielle Smith, Councilor, Kayla Pilgrim,  
Councilor Ben Wiper, Councilor Donna Gibbons Caines, Councilor Teresa Noble,  
Councilor Troy Rumbolt

Against: 0  
Abstain: 0

Resolution #2026-017 CARRIED

**6. NEW BUSINESS**

Signing authority at bank / credit union for Hailee

To give Hailee Keats access to the town's banking, the town will need to write a letter to update the signing authority, which includes removing Sandra Soman

Resolution #2026-018  
Councilor Teresa Noble/ Councilor Kayla Pilgrim

Be it resolved to submit a letter to the credit union requesting Interim Town Clerk Hailee Keats be added to the signing authority, and remove Sandra Soman.

In favor: 7 -Mayor Ian Brenton, Deputy Mayor Danielle Smith, Councilor, Kayla Pilgrim,  
Councilor Ben Wiper, Councilor Donna Gibbons Caines, Councilor Teresa Noble,  
Councilor Troy Rumbolt

Against: 0  
Abstain: 0

Resolution #2026-018 CARRIED

Letter to sign to update recreation committee's signing authority

Councilor Terri Noble presented a document that need to be signed in order to remove Sandra Soman from the Recreation Committee's signing authority, as well as previous Deputy Mayor William Baldwin.

Resolution #2026-019  
Councilor Kayla Pilgrim/ Councilor Troy Rumbolt

Be it resolved to the document to remove Sandra Soman and William Baldwin from the Recreation Committee's Credit union account.

In favor: 7 -Mayor Ian Brenton, Deputy Mayor Danielle Smith, Councilor, Kayla Pilgrim,  
Councilor Ben Wiper, Councilor Donna Gibbons Caines, Councilor Teresa Noble,  
Councilor Troy Rumbolt

Against: 0  
Abstain: 0

Resolution #2026-019 CARRIED

**7. CORRESPONDENCE SESSION**

**8. TOWN'S FINANCE REPORT**

**9. CALL TO CLOSE**

Resolution #2026-020  
Councilor Kayla Pilgrim / Councilor Teresa Noble

Be it resolved to call the meeting to end at 4:28pm.

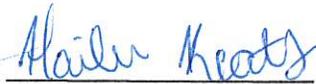
In favor: 7-Mayor Ian Brenton, Deputy Mayor Danielle Smith, Councilor, Kayla Pilgrim,  
Councilor Ben Wiper, Councilor Donna Gibbons Caines, Councilor Teresa Noble,  
Councilor Troy Rumbolt

Against: 0

Abstain: 0

Resolution #2026-020 CARRIED

  
Mayor

  
Town Clerk

02/18/2026  
Date of Adoption

